Hello Hosts,

We hope you are having a strong start to the new year! Whether you're a new host or returning, we'd like to share some important pointers to help guide you into 2024.

Firstly, we're looking forward to a successful year with the <u>Learning Guide</u> which will help WWOOFers understand the basics of organic farming. <u>Be sure to include the three subjects you'd like your WWOOFers to look at on your Host profile.</u> We're also organising online sessions to help both Hosts and WWOOFers get the best out of the exchanges, so keep an eye out for those!

Communication

It's important to note WWOOF Ireland communicates using email. We need our members to respond to us with email, too!

Arrangements

It's common to make plans with a WWOOFer on WhatsApp, but you <u>MUST</u> go back to the site and formally accept/confirm your arrangement in case any problems arise and our admin team needs to step in to assist. If visits are not formally accepted and confirmed on the website, we cannot help you.

Please ensure that the WWOOFers have all the details they need to get to you safely before their visit, including your full address with directions, contact number and details of an emergency contact.

It is also important that you have a contact number for your WWOOFer, and an emergency contact number for them too.

IF YOU HAVE TO CANCEL A VISIT AFTER IT HAS BEEN ARRANGED:

- Give as much notice as possible
- Ensure that the person has received your cancellation by replying to you
- Send a message by email to <u>info@wwoof.ie</u> to let the admin team know that this visit is cancelled
- Change the status on the Visit Request panel on the website

Any Challenges Arising With a Visit?

Keep talking, communication is the key to solving most things. Compromise is an important tool for getting along together.

Insurance

Hosts are required to have Public Liability Insurance that will cover anyone visiting the farm. We suggest that Hosts check that the WWOOFer has <u>insurance</u> before a visit is accepted.

Photos

Share your photos with us! We would love to see your photos of WWOOFing in Ireland, and to use some on our website. Please send any you'd like to share by email to photos@wwoof.ie

<u>Our Admin Team is here to help</u>. If you encounter problems, let us know what is happening. We can't help if you don't reach out!

"Contact Us" is on the bottom of the homepage of the website.

We are not available 24/7 but the messages are checked regularly.

We wish all our hosts the very best of WWOOFing experiences for 2024,

The WWOOF Admin Team